

## **Fall 2017 Academic Services Workshops**

### **Time Management, Part I** - September 12, 12:30-1:30pm

Students will create daily, weekly, monthly, and semester-long calendars to make the most effective use of the time given (24 hours a day!). Students will evaluate the demands on their time, set personal goals, and develop the time management strategies that can help them achieve those goals.

### **Learning Styles** - September 26, 7:30-8:30pm

Students will assess their preferred methods of learning based on various study skills inventories (VARK, MI, LASSI) and learn how to tailor their study habits to their individual learning styles.

### **Writing a Research Paper** - October 10, 12:30-1:30pm

Dr. Demetrios Katos, Dean of Hellenic College, will present an overview of the steps to writing a research paper.

### **Plagiarism** - October 24 (Time TBA) and October 26, 7:30-8:30pm

This workshop will be presented with Dr. Kathleen Ryan. Topics will include: summarizing, paraphrasing, plagiarism, and citations.

### **Note-Taking Strategies** - November 7, 12:30-1:30pm

This workshop will help students become more interactive with their class notes and help them use these notes effectively to prepare for papers, tests, and exams.

### **Time Management, Part II** - November 21, 7:30-8:30pm

Students will have the opportunity to review and revise their calendars and begin to work on “backwards planning” in order to achieve academic goals.

### **Preparation for Exams** - November 28, 1:30-2:30pm

Using all the study skills practiced this term, each student will design a course of study to prepare for upcoming exams.

*Location(s) for all workshops TBA*