

Clergy Mentor Annual Report Form

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**This form is to be completed and sent to the Holy Cross
Diaconate Program Coordinator preferably one month prior to
the third summer session
(Candidate not to receive a Copy)**

- Candidate and I have met and reviewed what they have learned from the Summer Sessions.**
- Candidate and I have met and agreed upon time commitments we both would give each month. I recognize that per the Diaconate Program guidelines the minimum time to meet is one hour per month.**
- Candidate and I have met, agreed upon and achieved most or all of our liturgical goals for this past year.**
- Candidate and I have met, agreed upon and achieved most or all of our Parish ministry goals for this past year.**
- Liturgical Skill Evaluation, on a scale of 1-5 with 5 being Excellent 3, being Fare, and 1 identifying the need for more focus and practice. Circle one.**

- 1 2 3 4 5 - diaconal vesting**
- 1 2 3 4 5 - proskomide and preparation of liturgical vessels**
- 1 2 3 4 5 - proper location of deacon during liturgy**
- 1 2 3 4 5 - censing (technique and rubrics)**
- 1 2 3 4 5 - small and great entrances**
- 1 2 3 4 5 - participation at the anaphora**
- 1 2 3 4 5 - preparation of the Eucharistic cup**
- 1 2 3 4 5 - distribution of the Eucharist**
- 1 2 3 4 5 - consuming of the gifts**
- 1 2 3 4 5 - proper storing of liturgical vessels**
- 1 2 3 4 5 - diaconal litanies**
- 1 2 3 4 5 - role of the deacon prior to the reading of the epistle**
- 1 2 3 4 5 - reading of the Gospel**

Hospital Evaluation, on a scale of 1-5 with 5 being Excellent, 3 being Fair, and 1 identifying the need for more focus and practice. Circle one.

1 2 3 4 5 - administering of communion

1 2 3 4 5 - care of portable communion

1 2 3 4 5 - acceptable prayers for shut-ins, the infirm, etc.

1 2 3 4 5 - anointing with oil (Holy Unction; blessed oil; oil from votive candles)

1 2 3 4 5 - appropriate pastoral care

Candidate has participated in the following Services outside of Liturgy and Hospital visitations this year. Please Check all applicable

Youth Ministry

Parish Athletics

Dance Troupe

Chanting

Fundraising

Greek School

Altar boy mentor

Scouts Program

Bible Study

Funerals

Weddings

Baptisms

Other

Candidate and I have discussed impediments that need to be addressed prior to ordination. Such as physical constraints that may not allow an ordained deacon to serve during Liturgy, and any canonical impediments.

I have reviewed the Pastoral Care Visitation Form each year regularly and signed it so that it may be submitted prior to Summer Session III. (PCV Form only needs to be sent just prior to the candidate's final Summer Session)

I have Additional Comments I would like to make

Comments:

Clergy Mentor (Print) _____

Signature _____ Date _____