Summer Job Opportunity

Stewardship Internships

The Metropolis of Pittsburgh, in conjunction with the Archdiocesan Department of Stewardship, Outreach, and Evangelism and the Field Education Department of Holy Cross, is offering three summer stewardship intern positions within the Metropolis of Pittsburgh for 2016.

The purpose of this program is to revitalize the stewardship efforts of three communities within the Metropolis by placing master students from Holy Cross School of Theology, male or female, who will have received specialized training under the archdiocesan department of Stewardship, Outreach, and Evangelism, into three parishes to work on stewardship for the months of June, July, and August.

Responsibilities

Working forty hours a week, starting June 6th and ending August 19th, the interns will:

1. Assess the current stewardship program of the parish;
2. Evaluate the program, working with the parish council and stewardship committee of the parish, the Metropolis Stewardship Committee, and the Metropolis Stewardship Coordinator; and
3. Implement and assist the parish in a renewed stewardship initiative, which will continue to be carried out by the parish leadership at the end of the internship.

Interns may also assist the parish priests, in a limited capacity, with other ministries within the parishes depending upon the student’s individual gifts and training.

Remuneration

Interns will receive a $5,000 stipend for their work and will be offered room and board by their host parish, as well.

Qualifications, Application, and Training

Students need to be currently enrolled in a Masters program at Holy Cross having finished at least their first year of that program. They also will need to have their own car to be able to travel to and from their host's home and the church each day. Interested students must submit a letter of intent stating why they are interested in the position along with the names and contact information of two references (one reference must be a faculty member of Holy Cross and the other a clergy or employer). Letters of intent are to be submitted to Dean Skedros by Friday, April 1, 2016. Dean Skedros will review the applications and schedule on-campus interviews for the applicants with certain faculty members and the Metropolis of Pittsburgh Stewardship committee. Once selected, the interns will attend a one-week training session that will be directed by Fr. Jim Kordaris, Director of Stewardship, Outreach and Evangelism for the GOA, at HCHC starting May 23rd. They will also attend a special prayer service inaugurating the program at the Metropolis Center with His Eminence Metropolitan Savas before beginning their summer assignments.