



**FACULTY VOCATION GRANTS
CALL FOR PROPOSALS
AY 2007 - 2008
Office of Vocation and Ministry
Hellenic College**

I. INTRODUCTION

The Office of Vocation and Ministry at Hellenic College announces the Academic Year 2007 – 2008 Call for Proposals for Faculty Vocation Grants.

These grants are made possible through the Theological Exploration of Vocation grant received from the Lilly Endowment Inc. as part of their Programs for the Theological Exploration of Vocation initiative (www.ptev.org).

This fifth year of faculty funding maintains the focus on initiatives that supports the goals and vision of the Lilly Endowment for theological exploration of vocation at Hellenic College, and relates to faculty members' scholarly and teaching vocation.

Hellenic College full time faculty may be eligible for awards up to \$6000 in grant funding. Hellenic College adjunct faculty may be eligible for awards up to \$2000. For the academic year 2007-2008, Holy Cross faculty may be eligible for awards up to \$4000 for a project that contributes significantly and directly to the Orthodox Christian theological exploration of vocation and ministry.

All proposals must meet the grant goals and criteria, demonstrating a direct impact on coursework and/or the ongoing work of the Office of Vocation and Ministry.

Interested faculty members must review the complete Call for Proposals document and be familiar with the funding organization's vision and goals for this initiative.

A faculty member interested in submitting a Faculty Vocation Grant proposal may seek proposal development advice from an OVM consultant at no cost to them. The following consultants are available and should be contacted directly by an interested faculty member:

For assistance in crafting a project's relationship with the theological exploration of vocation, contact Dr. Candace Hetzner, Associate Dean for Academic Affairs at Boston College. Phone: (617) 552-0714. Email: hetzner@bc.edu.

For assistance in the craft of writing the proposal, contact Dr. Sue Barret, Director of the Connors Family Learning Center at Boston College. Phone: (617) 552-0835. Email: barretsc@bc.edu.

For assistance in crafting an evaluation plan to reflect on what was learned, contact Dr. Frances Kostarelos, OVM evaluator and Professor of Cultural Anthropology at Governor's State University, IL. Email: f-kostarelos@govst.edu.

For assistance in crafting a line-item budget and budget narrative, contact Mrs. Christine Karavites, Senior Grant Development Consultant. Phone: (508) 982-4276.

The resources of these consultants are offered to ensure that all faculty have equal opportunity and resources to participate in this funding and to ensure that OVM receives proposals of excellent quality. See also section V, "Further Resources" below. The OVM will only send proposals out for external review that follow the proposal guidelines clearly. A proposal that is not ready to receive external review will be returned to its author(s). A faculty member who submits a proposal draft three or more weeks before the proposal deadline may request the OVM director to review and comment upon it, in order to revise their proposal to make it as compelling as possible.

Please direct questions to Ann Bezzerides, Director of the Office of Vocation and Ministry. Phone: (617) 850-1308. Email: abezzerides@hchc.edu.

II. GRANT APPLICATION DEADLINE

GRANT PROPOSALS ARE DUE MONDAY, **JULY 16, 2007**. PLEASE (a) MAIL SIX HARD COPIES OF THE PROPOSAL TO ANN BEZZERIDES, OFFICE OF VOCATION AND MINISTRY, and (b) EMAIL A COPY TO ANN BEZZERIDES, abezzerides@hchc.edu.

III. BACKGROUND

Through the initiative Programs for the Theological Exploration of Vocation, the Lilly Endowment Inc. funded 88 church-related U.S. colleges and universities to implement proposed projects that focus on theological exploration of vocation and are consistent with the traditions and ethos of each institution. Schools were asked to establish or strengthen programs that:

1. Assist undergraduate students in examining the relationship between faith and vocational choices,
2. Provide opportunities for gifted young people to explore Christian ministry, and
3. Enhance the capacity of a school's faculty and staff to teach and mentor students effectively in these arenas.

The Hellenic College grant, "We Offer These Gifts," was funded by the Lilly Endowment and offers the institution a unique opportunity to engage in serious reflection

with its students, faculty and administration on its vision of the Orthodox Christian theological exploration of vocation. In so doing, it aims to promote women and men for leadership through service in Church and society, including ordination in the Orthodox Church.

The Office of Vocation and Ministry seeks to engage Hellenic College faculty in all disciplines to consider their vocation as scholars and teachers at a religiously affiliated institution and to offer opportunities for faculty to develop their work as scholars and teachers through these faculty grants.

This supports the Lilly Endowment's goal of enhancing the capacity of the school's faculty and staff to teach and mentor students effectively in this arena, and to develop new intellectual and educational resources to serve this purpose. The hope is that the focus on vocation serves as a rallying point for the institution so that students, faculty, staff, trustees, alumnae, parents and the Orthodox Church in America as a whole benefits from this examination.

The Office of Vocation and Ministry (OVM) hopes that through its various programs, Hellenic College students will graduate with a deep sense of their life's purpose, i.e. their calling or vocation.

Whether intending to serve as a parish priest or a lay worker in the Church, to work as a professional in education, psychology, the arts, human services, or to continue on for more professional schooling or training, students with the Hellenic College liberal arts education can be encouraged to understand the mutually interrelated nature of their various endeavors and to view their work in terms of a calling or vocation, which endows their lives and work with lasting meaning.

IV. GOALS AND VISION OF THE ORTHODOX CHRISTIAN THEOLOGICAL EXPLORATION OF VOCATION

The OVM defines "vocation" as one's unique and ongoing response to Christ's ultimate call to love God with heart, soul, mind and strength, and the neighbor as oneself. "Vocation" in this sense is not synonymous with "career" or "profession." Rather, "vocation" is about viewing one's whole life in light of humanity's ultimate calling in such a way that life is transformed and transfigured, making it salvific. A professor's love of his/her field and pursuit of excellence in scholarship and teaching can be a vital part of his/her unique vocation: God-given interests, talents, and gifts are used for the pursuit of truth and illumination within their scholarly field and serve the important intellectual, moral and spiritual growth of students.

A student's own intellectual, moral and spiritual growth is seen as the constant unfolding of his or her unique vocation. College faculty play a central role in forming the educational environment and are deeply influential in shaping the aspirations, convictions and commitments of students. The OVM believes that the more academic teaching and personal mentoring are seen in terms of growth in vocational understanding of students and professors, the more Hellenic College will be offering an excellent liberal arts education.

Moreover, the OVM hopes that this vocation exploration will spring out of Hellenic College's deep, rich commitment to the Orthodox Christian theological tradition. Religiously-affiliated colleges face a growing trend to relinquish strong commitment to their faith roots when facing the pressures of running a school in today's world. Yet simultaneously, excellent Christian colleges are engaging in lively conversation about what it means to be both Christian and scholarly, discussing the different forms that Christian scholarship has taken and can take.

Hellenic College has the unique, exciting opportunity – and is expected by the Lilly Endowment – to engage in this conversation and to contribute Orthodox Christian wisdom to the nation-wide dialogue on vocation and education.

To probe the working understanding of the Orthodox Christian view on “vocation,” please see *Christ at Work: Orthodox Christian Perspectives on Vocation* (ed. Ann Bezzerides, Holy Cross Orthodox Press, 2006). For detailed information on the Lilly Endowment Theological Exploration of Vocation initiative, as well as resources such as course syllabi that have been developed at other PTEV schools, please visit www.ptev.org.

V. FURTHER RESOURCES

Faculty are encouraged to familiarize themselves with the broader initiatives associated with the Lilly Endowment Inc. Programs for the Theological Exploration of Vocation, the overall funding objectives for the Lilly Endowment, and the programs specific to the Office of Vocation and Ministry. Faculty may also find additional grant writing resources helpful.

Program Resources

Programs for the Theological Exploration of Vocation
<http://www.ptev.org>

The Lilly Endowment
<http://www.lillyendowment.org>

Grant Writing Resources

The Association of Theological Schools-Faculty Resource Center
“Seeking Funding: A Manual for Faculty in Theological Education”
http://www.ats.edu/leadership_education/grants/Tupper-SeekingFunding.pdf

Corporation for Public Broadcasting
<http://www.cpb.org/grants/grantwriting.html>

Lone Eagle Consulting Grant Writing Tip Page
<http://lone-eagles.com/granthelp.htm>

Jargon Files from the Edna McConnell Clark Foundation
<http://www.emcf.org/pub/jargon/index.htm>

Resources and Programs of the Office of Vocation and Ministry at Hellenic College

Office of Vocation and Ministry
<http://www.vocations.hchc.edu>

CrossRoad Program
<http://www.crossroad.hchc.edu>

Christ at Work: Orthodox Christian Perspectives on Vocation, ed. Ann Mitsakos Bezzerides, Brookline, MA: Holy Cross Orthodox Press, 2006.

Consultants

A faculty member interested in submitting a Faculty Vocation Grant proposal may seek proposal development advice from an OVM consultant at no cost to them. The following consultants are available and should be contacted directly by an interested faculty member:

Crafting a project's relationship with the theological exploration of vocation:
Dr. Candace Hetzner, Associate Dean for Academic Affairs at Boston College.
Phone: (617) 552-0714. Email: hetzner@bc.edu.

The craft of writing the proposal:
Dr. Sue Barret, Director of the Connors Family Learning Center at Boston College.
Phone: (617) 552-0835. Email: barretsc@bc.edu.

Crafting an evaluation plan to reflect on learning:
Dr. Frances Kostarelos, OVM evaluator and Professor of Cultural Anthropology Governor's State University, IL. Email: f-kostarelos@govst.edu.

Crafting a proposal and/or special assistance for line item budget and budget narrative:
Mrs. Christine Karavites, Senior Grant Development Consultant. Phone: (508) 982-4276.

VI. FACULTY PROPOSAL GUIDING PRINCIPLES

Hellenic College Faculty. Funding preference will be given to proposals that:

1. Clearly explain the relationship between the faculty member's scholarly work and the focus of theological exploration of vocation;
2. Address the challenge of developing liberal arts courses connected in illuminating ways to the Orthodox tradition;
3. Follow the "Faculty Vocation Grant Review Criteria," including numbering the components and directly addressing criteria;

4. Demonstrate that the outcomes will have a direct impact on the courses being taught at Hellenic College.

Holy Cross Faculty. Funding preference will be given to proposals that:

1. Contribute significantly to the conversation on the theological exploration of vocation and/or the contours of Orthodox Christian ministry in North America today in ways that enhance the vision and understanding of the OVM and the national ecumenical conversation;
2. Produce publications and/or resources on Orthodox vocation and ministry;
3. Follow the “Faculty Vocation Grant Review Criteria,” including numbering the components and directly addressing criteria;
4. Demonstrate that the outcomes will have a direct impact on the courses being taught at Hellenic College and/or Holy Cross.

VII. FACULTY ELIGIBILITY

1. “First Time” faculty proposals that meet the goals and guidelines of the vocations grant will receive preferential funding.
2. Grants may be awarded to previous faculty awardees if funding is available and the proposal meets the goals and guidelines of the vocation grant. However, faculty who have received over \$20,000 in grant funding from the OVM (combined Faculty Vocation Grants and Faculty Vocation Mini-Grants) from 2003 to the present are not eligible for a Faculty Vocation Grant for AY 2007-2008. (These Hellenic College faculty may still apply for Faculty Vocation Mini-Grants.)
3. A Faculty Vocation Grant is not automatically renewable.
4. Faculty submitting proposals for projects funded previously must demonstrate that the requested funding enhances and expands the previous project.
5. Faculty may not receive funds to compensate their own time.
6. Faculty whose projects are approved must complete two evaluation reports during the course of funding.

VIII. FACULTY VOCATION GRANT FORMAT AND REVIEW CRITERIA

Grant proposals must include the following components and will be assessed according to the allocated point scale:

1. **Project Title** (5 points)
 - a. Clearly identifies proposal
 - b. Conveys project goals
2. **Project Abstract** (10 points)
 - a. Provides succinct and engaging proposal description, summarizing issues, goals, and clear connection to the theological exploration of vocation in 100 words. (This description is used for public announcements for approved proposals.)
3. **Project Description**
 - a. Description of Project (20 points)
 - i. Identifies needs or questions that project will address
 - ii. Provides existing knowledge in the field of research and the methodologies to be employed
 - iii. Includes a vision or pedagogy to support the enhancement of classroom teaching
 - b. Relationship to theological exploration of vocation (10 points)
 - i. Describes clearly how the project relates to the goals and vision of the theological exploration of vocation at Hellenic College
4. **Relationship to Personal Scholarly Vocation** (15 points)
 - a. Describes how the project enhances faculty's unique sense of vocation in his/her specific scholarly field
 - b. Describes how the project will help Hellenic College students in their consideration of vocation
 - c. Describes how the project will add to one's academic discipline
5. **Project Outcomes** (15 points)
 - a. Explains what will be achieved or produced through the grant, for example:
 - i. Demonstrated student learning
 - ii. Scholarly publication
 - iii. On-campus lectures
 - b. Includes brief outline or timeline to show how proposed activities lead to desired results
6. **Evaluation** (15 points)

Please note: The Office of Vocation and Ministry follows a model of evaluation called "collaborative inquiry." Please review the following article in advance of preparing the evaluation portion of the grant proposal: "Evaluation as Collaborative Inquiry" by Craig Dykstra (available at <http://www.wabashcenter.wabash.edu/grants/article2.aspx?id=1011>).

 - a. Elucidates a plan to assess how the project will reflect on what is learned
 - b. Includes how and with whom faculty will share that learning
 - c. Describes methodology to determine whether the grant was useful to faculty member's vocation

7. Budget

- a. Line Item Budget (5 points)
 - i. Provides detailed funding budget of costs numbers associated with the project and very brief descriptions of expense
 - ii. Demonstrates correlation of budget items to activities in the Project Description
 - iii. Lists additional funding that is available or may be requested from alternate sources
 - iv. Budget categories may include but are not limited to research materials, research assistant, travel, classroom equipment/materials, class field trips.
- b. Budget Narrative (5 points)
 - i. Expands on line items, explaining how the faculty member calculated dollar amounts
 - ii. Provides sufficient detail to tie the costs to the project's activities and goals already described
 - iii. Ensures that
 1. Narrative matches the line-items exactly
 2. Total amount is appropriate given the overall grant outcome/achievements
 3. Costs are fair and reasonable

IX. FACULTY PROPOSAL REVIEW

The Office of Vocation and Ministry will receive the faculty vocation grants and distribute for review by a proposal review committee.

The review committee includes three external reviewers (theologians, scholars, and administrators) associated with Programs for the Theological Exploration of Vocation at Boston College, Gordon College and the College of the Holy Cross, as well as the Director of the Office of Vocation and Ministry and a member of the OVM Advisory Board.

The review committee makes all decisions on proposal funding and funding levels.

The review committee reserves the right to request additional information as needed.

The review committee ranks proposals based on the review criteria and a numerical tally of each component.

Please direct questions to Ann Bezzerides, Director of the Office of Vocation and Ministry. Phone: (617) 850-1308. Email: abezzerides@hchc.edu.