Hellenic College Holy Cross
Greek Orthodox School of Theology

Course Exemption Form

- The Course Exemption Form is to be completed by the overseeing faculty member of the department in which the course exemption is being made.
- Exemptions must be made in accordance with academic policies regarding course exemptions/substitutions, as outlined in the Hellenic College Holy Cross catalogues.
- Students must adhere to the degree audit requirements of the catalog year in which the student initially entered HCHC. Students must meet the minimum credits required of their degree program as outlined in the catalog year in which they entered.
- Submission of this form must be made directly to the Registrar's Office.
- Cc: Dean, Faculty Member, Registrar, Advisor, Student

Required Information

_____ _____ _____

Student Last Name *Student First Name* *Date*

_____

Student Program and/or Major

(1) COURSE #: _____ Course Title: _____

☐ The course is waived. The student will replace it with an elective, and in the same area, if judged appropriate.

☐ The course is waived. The student will receive full credit to be applied towards requirements for graduation.

Reason for exemption/notes:

_____
_____
_____

(2) COURSE #: _____ Course Title: _____

☐ The course is waived. The student will replace it with an elective, and in the same area, if judged appropriate.

☐ The course is waived. The student will receive full credit to be applied towards requirements for graduation.

Reason for exemption/notes:

_____
_____
_____

Dean/Faculty Approval of Course Exemption/Substitution

Faculty Name: _____

Faculty Signature: _____ Date: _____

Dean Signature: _____ Date: _____

HCHC Internal Use Only

Registrar's Office Process Date: _____ Initials: _____