

Promotion & Advancement Policy

Updated: 2/2016

Hellenic College Holy Cross (HCHC) believes that each employee should have the opportunity to advance to the highest level that his or her talents, experience and qualifications allow. To that end, HCHC has a policy encouraging promotions and advancement from within. In order to give our employees advance awareness of available job opportunities, notice of available positions are displayed on Job Posting Boards located in the Cafeteria and outside of the Human Resources Office seven (7) calendar days before posting with outside/external placement resources. Positions are also posted on the HCHC Website, www.hchc.edu after the seven day waiting period. Employees are encouraged to apply for promotional and advancement opportunities.

Of course in all situations, HCHC is committed to selecting the best candidate who is the best fit for the opportunity, and therefore positions will ultimately be awarded to the candidate who, in HCHC managements' judgment, is most qualified.