Declaration of Minor Form

- The Declaration of Minor form is to be completed when adding, changing, or dropping a minor.
- Students must obtain authorization from the Department Chair.
- A major and minor cannot be taken from the same department.
- A minor shall consist of no fewer than 15 credits in a program of study as prescribed by the program or planned in consultation with a departmental advisor.
- General Education courses cannot be used to fulfill the minor requirement.
- The completed Declaration of Minor form must be returned to the Office of the Registrar.

Required Information

<table>
<thead>
<tr>
<th>Student Last Name</th>
<th>Student First Name</th>
<th>Date</th>
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<tbody>
<tr>
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Student Identification Number


Program/Major


Declaration of Minor

Declaration of Minor: ________________________________________

Dropping or Changing Minor

Dropping Minor: ________________________________________

Adding Minor: ________________________________________

Student Signature

Student Signature: ________________________________________

Advisor/Department Chair Approval of Minor

Academic Advisor Name: ________________________________________

Academic Advisor Signature: ________________________________ Date: ________________

Department Chair Name: ________________________________

Department Chair Signature: ________________________________ Date: ________________

HCHC Internal Use Only

Registrar’s Office Process Date: ________________ Initials: ________________