



### Diploma Replacement Form

- Hellenic College Holy Cross will provide a replacement diploma in the event of loss or damage to the original.
- Mail completed form to Hellenic College Holy Cross, Office of the Registrar, 50 Goddard Avenue, Brookline, MA 02445.
- There is a \$40.00 fee for diploma replacement. Please contact the Bursar's Office to make payment. Checks are to be made payable to Hellenic College, Inc.
- Allow a minimum of 1 month for replacement diploma processing.

#### Required Information

\_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

\_\_\_\_\_  
*Maiden Name (if applicable)*

\_\_\_\_\_ *Street Address* \_\_\_\_\_ *Apartment/Unit #*

\_\_\_\_\_ *City* \_\_\_\_\_ *State* \_\_\_\_\_ *ZIP Code*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Last 4 digits of Social Security Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Institution Attended: Hellenic College  Holy Cross

Year of Graduation: \_\_\_\_\_

Please select **one** of the below options:

- Hold diploma for pick-up on campus.
- Mail diploma to above home address.
- Mail diploma to the below address.

#### Authorization of Diploma Replacement

*I hereby authorize Hellenic College Holy Cross to replace my original diploma.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### HCHC Internal Use Only

Amount: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Bursar: \_\_\_\_\_ Registrar Mail Date: \_\_\_\_\_