

Dean of Students

Department: Office of Student Life
Hellenic College Holy Cross Greek Orthodox Theological School



Job Description

Hellenic College Holy Cross Greek Orthodox School of Theology is seeking to appoint an experienced Orthodox clergyman as its Dean of Students.

- The Dean of Students will oversee the Office of Student Life and coordinate non-academic student activities and student-related programs. The Dean of Students will be responsible to design, oversee and/or implement these activities and programs according to the strategic direction determined by the administration and faculties.
- Responsible for managing the Office of Student Life, including hiring, training, overseeing, and evaluating OSL employees. Assists in organizing student orientation in conjunction with the Admissions Office and the Academic Deans, and oversees the Student Government Association.
- Supervises and directs the Resident Advisors and is the lead liaison with Campus Security and Safety.
- Communicates the values and duties of the Seminarian Program. Facilitates communication between seminarians and their respective hierarchs, home parishes, and spiritual fathers. Assists the Chaplain, spiritual fathers, the Counseling Office, and the Academic Deans in achieving their program goals, and helps facilitate spiritual and seminarian formation.
- In cooperation with the Department of Enrollment, the Dean of Students assists international students and supports cross-cultural transition to the HCHC setting.
- Ensures that students at Hellenic College and Holy Cross will mature into competent, caring, and Christ-centered persons in academic, church, and community environments. Oversees the student disciplinary process.

Requirements

Candidates must be clergymen of the Orthodox Church, preferably with five years or more of parish experience. A Master's degree in Orthodox Theology, counseling, social work, or a related area. Knowledge of Modern Greek is a plus. The position requires that the Dean live on campus; appropriate housing will be provided. The position reports to the President of HCHC and works cooperatively with senior members of the administration, including the academic deans.

To Apply

Please send cover letter and resume to resumes@hchc.edu