



# HELLENIC COLLEGE HOLY CROSS GREEK ORTHODOX SCHOOL OF THEOLOGY

50 Goddard Avenue, Brookline, MA 02445 • (617) 731-3500 • fax (617) 850-1460 • [www.hchc.edu](http://www.hchc.edu)

**Job Title:** Director of Holy Cross Huffington Ecumenical Institute (HEI)

**Department:** Holy Cross Greek Orthodox School of Theology

**Part-time/Full-time:** Full-time

**Job Description:** The Holy Cross Greek Orthodox School of Theology is happy to invite applications for the position of Director of the Holy Cross Huffington Ecumenical Institute (HEI). This faculty position includes both teaching in the School of Theology and the administrative oversight/direction of HEI's operations and programming. In collaboration with HEI's Advisory Board, and under the supervision of the Dean of Holy Cross, the successful applicant will design and implement strategies to advance HEI's founding mission in concert with Holy Cross' Orthodox Christian identity, and with the heritage and vision of the Ecumenical Patriarchate, as manifested within the Greek Orthodox Archdiocese of America. The successful candidate will also be appointed to a full-time faculty position at Holy Cross, at a rank commensurate with experience.

## Position Responsibilities

1. The HEI Director will teach two courses each semester in the School of Theology. As a full-time voting member of the faculty of Holy Cross, the Director will be responsible for faculty committee work and student advising as assigned by the academic Dean of Holy Cross.
2. The HEI Director will oversee all the operations of HEI, including event planning, website management, and publications. The Director will manage all aspects of HEI's annual budget in consultation with the VP for Administrative Affairs, as well as convene and facilitate the engagement of the HEI Internal Advisory Board made up of faculty and staff. *Given these responsibilities, past experience in educational administration would be beneficial.*
3. The HEI Director will cultivate faculty and student interest in ecumenism, partner with Boston and broader New England-area Orthodox Christian communities and with Hellenic College and Holy Cross (HCHC) faculty/staff in order to plan events focused on building bridges: between Holy Cross and the community; between Catholic and Orthodox dialogue partners; between Anglican and Orthodox dialogue partners; and with representatives of other churches. Special attention must also be given to partnering with the Boston Theological Interreligious Consortium (BTI).
4. The HEI Director will maintain close contact with the dean and faculty of Holy Cross, incorporate Holy Cross faculty and HCHC students in development of programming and

work of the HEI, and develop programming that supports the program learning outcomes of the various degree programs at Holy Cross.

### **Requisite Qualifications**

The successful candidate will hold a PhD, or equivalent, preferably in a theological discipline; be a practicing Orthodox Christian; have a minimum of five years' experience participating in ecumenical dialogues, particularly Orthodox-Catholic interactions; have a thorough understanding and appreciation of the Orthodox Christian tradition, and of the mission of the Ecumenical Patriarchate; and, possess effective interpersonal skills to relate well with all constituents – external community, faculty and staff.

Application Deadline is November 1, 2022.

Interested candidates should submit a cover letter and resume to [resumes@hchc.edu](mailto:resumes@hchc.edu)

HCHC offers competitive compensation, flexibility and a family friendly environment.

---

Hellenic College is an equal opportunity employer  
A diverse workforce and an inclusive culture is valued

Hellenic College Holy Cross is a Christian Orthodox, four-year liberal arts college, seminary and graduate school of theology rooted in the Greek Orthodox tradition. For more information about the School visit <https://www.hchc.edu>