



HELLENIC COLLEGE HOLY CROSS GREEK ORTHODOX SCHOOL OF THEOLOGY

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HCHC Presidential Leadership Profile

Mission of HCHC

The mission of Hellenic College, Inc. (Hellenic College Holy Cross Greek Orthodox School of Theology), is the formation and the education of the person within the life of an Orthodox Christian community. To that end, it educates men preparing for the holy priesthood of the Greek Orthodox Archdiocese and other Orthodox Christian entities, as well as men and women for leadership roles in the Church, chosen professions, and society. HC, Inc. collaborates with Orthodox Church-affiliated institutions and ministries and offers opportunities for lifelong learning.

Profile Summary

The new President will be a practicing Orthodox Christian in good standing, committed to the faith with a proven record as a successful servant leader, administrator, and fundraiser within complex organizations. Candidates should have extensive experience in either higher education, non-profit management, business, or government. The President fosters and builds upon the existing strengths and traditions of HCHC to provide the personal and professional leadership to guide its future course. The President leads the human and financial resources of HCHC to advance its role and standing in higher education throughout the world. The President is the chief executive officer, administrative officer, and academic officer of HCHC, and is responsible to the Board of Trustees.

Expectations of the President

Generate New Revenue and Enhance Existing Revenue

HCHC's President is its fundraiser-in-chief. The President will commit at a minimum fifty percent of his or her time and personal energy and will work with the HCHC development team to establish relationships, cultivate and meet donors, close gifts, and engage more broadly and creatively with alumni, parents, friends, and other potential supporters of HCHC. The Board of Trustees is prepared to support the President in this most important endeavor.

Continue to Lead the Implementation of the Strategic Plan

HCHC is currently in the middle of implementing its 2021-26 Strategic Plan. The President will continue to engage the School community in an exercise to embrace this vision for HCHC's future and implement the initiatives and decisions necessary to realize that vision. The implementation of the Strategic Plan is critical to the life of the community and its accreditation.

Enhance Theological Education, Seminary Formation, and Build the College

The main focus of HCHC is its preparation of future clergy, lay leaders, and theological teachers. The President will be committed to working with and supporting Hellenic College and Holy Cross in improving the faculty and curriculum and programmatic offerings, enhancing the formation and preparation of those studying for the priesthood and lay leadership, and establishing the School of Theology as a premier worldwide theological research institution.

The new President will also have the opportunity to continue to build and shape Hellenic College, a four-year Christian Orthodox liberal arts college dedicated to educating and nurturing servant leaders within the Church and in society.

Enhance and Lead a Strong Team

The President will have the benefit of leading a strong team of administrators dedicated to HCHC. The President will lead this senior team, leveraging its abilities to provide robust servant leadership for the institution.

PRIMARY POSITION RESPONSIBILITIES

Job Qualifications

- Experience and success in raising major funds, building and cultivating relationships, and enhancing resources;
- Record of leading decisively exemplified by a record in making difficult decisions in an environment with competing demands and limited resources. Proven experience in utilizing a transparent, collaborative process in decision-making that invites multiple perspectives;
- The ability to develop, articulate, and implement a vision and maintain a sense of direction towards strategic goals;
- Ability to navigate the increasingly competitive, dynamic, and fluid field of higher education with an innovative and energetic mindset;
- Strong experience with financial matters, budgets, and seeking out new revenue streams;
- Familiarity with teaching, scholarly research, faculty governance, and the rank and tenure process;
- Understanding of the importance of accreditation, adhering to law, and ensuring that the institution has the funds and capacity to fulfill these endeavors;
- Ability to prioritize enrollment and admissions;
- Unwavering dedication to student success and an unyielding passion for the transformative quality of a HCHC education;
- Strong communications skills and proven ability to serve as an authentic spokesperson for an institution or organization;
- Dedication to creating a diverse, equitable, and inclusive academic community;
- The ability to balance fundraising and representing the School nationally and internationally;
- A doctorate or comparable terminal degree, e.g., DMin, JD, EdD, PhD or Masters with extensive management experience leading large organizations is preferred;
- Speak fluent English. Knowledge of modern Greek is a benefit.

Relationships with Others

- Commitment to cultivating a nurturing campus environment that puts God the Father at the center and helps form students, faculty and staff in the image of Jesus Christ;
- Inspirational servant leadership skills that build momentum and encourage others toward action and the pursuit of excellence;
- The ability to work effectively with a wide range of constituencies and speak to various stakeholders with clarity, passion, and credibility;
- A humble, trustworthy, open, and approachable demeanor and the capacity to listen, receive, and incorporate input from all constituencies effectively;
- The ability to help shape and work collaboratively and effectively with the Board of Trustees and Greek Orthodox Archdiocese in ensuring the School's future and financial sustainability;

- Embody the personal qualities of love, integrity, unquestionable fairness, trustworthiness, outstanding judgment, energy, humility, generosity of spirit, diplomacy, and courage of convictions—along with a sense of humor;
- Ability to delegate to staff, faculty and committees the operations of the School;
- Ability to develop leadership qualities in staff and faculty and allow them to flourish and excel;
- Flexibility and openness to new ideas and changing circumstances in life and society;

DISCLAIMER:

The above statements are intended to indicate the general nature and level of work performed by positions within this job profile. They are not designed to contain or be interpreted as an exhaustive list of all duties, responsibilities, skills, and qualifications required of all employees within positions covered by this job profile.

All applications, nominations and inquiries are invited. Applications should include, as two separate documents, a CV or resume and a letter of interest addressing the themes in the leadership profile and five professional references.

For best consideration, please send nominations, inquiries, and expressions of interest in confidence to:

Fr. Mark Leondis, Chair, Presidential Search Committee
Dn. Gary Alexander, VP, Administration and Finance
HCHCpresidentsearch@hchc.edu

The search process will remain confidential up until candidates are brought to campus for public interviews. The HCHC search team will inform candidates of this information at the appropriate time.

For more information, please visit HCHC's home page at www.hchc.edu/presidential-search

This is a full-time salaried position with a benefits package which includes immediate participation in a group healthcare plan, company paid dental, life insurance, short-term and long-term disability and immediate eligibility to participate in the company's 403 B retirement plan.

Selection for the position will also require a background check in order to be in compliance with our campus Youth Safety Program.

Hellenic College Holy Cross is a Christian Orthodox four-year liberal arts college, seminary and graduate school of theology rooted in the Greek Orthodox tradition.

Hellenic College is an equal opportunity employer. A diverse workforce and an inclusive culture is valued.

For more information about the school, please visit our website at www.hchc.edu