



50 Goddard Avenue, Brookline, MA 02445 ~ (617) 731-3500 ~ fax (617) 850-1460 ~ www.hchc.edu

Shifts are 7:00 pm - 11:00 pm Sunday - Saturday

3 Receptionists will be hired to cover seven, four hour shifts (28 hours).

FITNESS FACILITIES RECEPTIONIST

Operations Office

The Operations Office supports the mission of Hellenic College Holy Cross by nurturing the spiritual well-being of its students as well as their physical well-being through the offering of the Leadership 100 Fitness Center and Gymnasium for the physical health of its students. These facilities are available for use to all students and their family members.

Summary of Position:

Hellenic College Holy Cross seeks a part-time student aide who will verify users of the gym are authorized to use the gym (through the use of facilities waivers to be had on file). This position will also coordinate fitness center activities, clean and inspect equipment, will be responsible for maintaining a safe environment, monitor patron activity within the facilities, and enforce gym and safety policies in coordination with Operations and campus security. The ideal candidate would possess knowledge of working in a gym environment and an understanding on how to properly use and inspect gym equipment if maintenance is needed.

Education & Experience:

Candidates must:

- Be a full-time student of Hellenic College Holy Cross.
- Experience working with others, including students with learning challenges.
- An understanding of how to use and inspect gym equipment.
- Have a strong knowledge of Hellenic College Holy Cross safety policies and procedures.
- Ability to understand and identify with the teachings and values of the Orthodox Christian Faith.

This position reports to George Georgenes. If interested in applying for this position, please email your Work Study application to the Dean of Students: mmercado@hchc.edu

Wage: 15.00 per hour